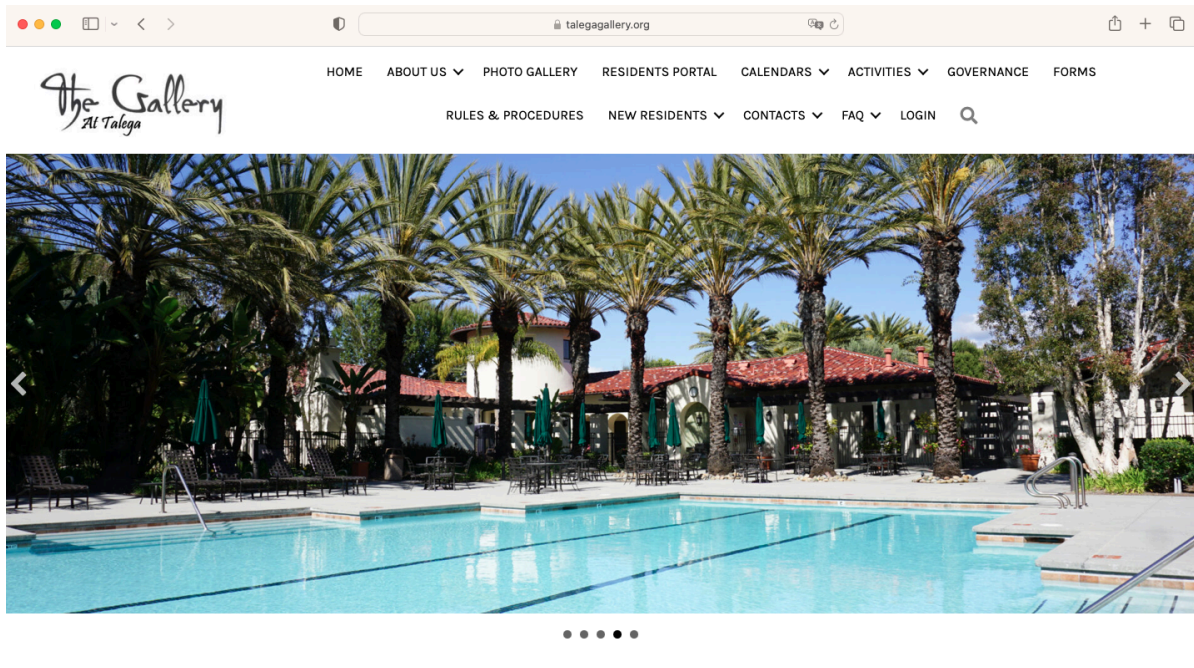# Bookmarks

For Safari on desktop

When you open a page on Safari, for example:

On the top, there are several icons (from left to right). We'll use those icon names in this article:

1. "Side Bar" icon - a rectangular with side bar, for open or hide the sidebar
2. "Tab Group" icon - the downward pointing arrow (like pull down menu), listing the tab groups
3. "Previous" icon "<" takes you to the previous tab
4. "Next" icon - ">" takes you to the next tab
5. "Book" icon - an open book shape, takes you to your bookmarks, or Reading List, or browsing history.
6. "Share" icon - An open square with an upward arrow, takes you to various actions for the current webpage, such as copy the link, add to reading list, add to bookmark,…etc.
7. "New Tab" icon - a "+", for creating a new tab.
8. "Tabs" icon - two overlapped squares, takes to the list of your open tabs

Bookmarks can be well organized, and don't really burn your iPhone resources. Just like a file system, you can have folders, subfolders to manage bookmarks.

Manage Bookmarks

- How to see your bookmarks - On any Safari page, click on the "Side Bar" icon to open the side bar. Select "Bookmarks".
- How to add a bookmark - On the page you want to add to the bookmark, two options:
  - Select the "Share" icon (open square with an upward arrow), select "Add Bookmark", select folder, click "Save".
  - Open "Side Bar", select "Bookmarks", at the screen top bar (not the window bar, the very top with the "Apple icon" on the top left), select "Bookmarks", select "Add bookmark"
- How to create a bookmark folder - Open "Side Bar", select "Bookmarks", at the screen top bar (not the window bar, the very top with the "Apple icon" on the top left), select "Bookmarks", select "Add bookmark folder". Actually you should see other choices like add bookmark, hide bookmark, Edit bookmark, etc.
- How to edit a bookmark - same as create a bookmark folder, select "Edit bookmark"
- How to move a bookmark - Refer to "edit a bookmark" above
- How to delete a bookmark - Open the "Side Bar", select "Bookmarks". Go to the folder or subfolder, find the bookmark you want to delete, wipe to the left, select delete.

The Gallery website has a short video clip on the FAQs page showing the steps to manage bookmarks: '**Bookmark a webpage in my browser?**'.
[Click here to view](#).