

ASSOCIATION - APPROVED

VENDOR FORM

Use this form if you would like the Association Vendor to complete the installation

Pages: 2-4

OWNER – PREFERRED

VENDOR FORM

Use this form if you are choosing a personal landscape vendor to complete the installation with the assistance of the Landscape Committee and Association Vendor.

Pages: 5-7

TALEGA GALLERY COMMUNITY ASSOCIATION
FRONT YARD MODIFICATION APPLICATION & AGREEMENT

Association-Approved Vendor

Please complete this request form, including your 1st and 2nd choices from the *Association-Approved Front Yard Plant Master List* as specified in the application instructions.

Submit your **Front Yard Modification Application** to:

Talega Gallery Community Association
Attn: Landscape Committee
22 Calle Galeria
San Clemente, CA 92673

Please Complete the Following:

OWNER'S NAME:	DATE:
PROPERTY ADDRESS:	
PHONE #:	
MAILING ADDRESS (if different than above):	
EMAIL ADDRESS:	
1 st Choice from the <i>Association-Approved Front Yard Plant Master List</i> : _____	
2 nd choice from the <i>Association-Approved Front Yard Plant Master List</i> : _____	

I UNDERSTAND AND AGREE THAT:

- The purpose of the "Front Yard Modification Program" is to permit Owners to request, **and pay for**, a modification to a part of the Association maintained landscaping in a consistent aesthetic manner without increasing the Association's landscape costs.
- The planting area to be considered is the area between the turf and the front of the house. In some cases, the area also wraps around either one side or both sides of the Residence to the side Party or Property Walls. The original area of the turf may not be altered.
- The Association will continue to be responsible for maintenance of the modification.
- The modification:
 - a. based on and includes only plants from the [Association-Approved Modification Examples](#) available with the application.
 - b. causes no increase in the cost of front yard maintenance
 - c. causes no increase in the cost of front yard irrigation

FRONT YARD MODIFICATION APPLICATION & AGREEMENT

Association-Approved Vendor

- This application will be reviewed by the Landscape Committee and the Association's Landscape vendor for approved plants and pricing.
- If the Owner requests a rendering specific to their front yard from the Association vendor, they are responsible for reimbursing the vendor \$150, including up to 2 revisions.
- The Association will provide all labor and approved planting material. **The owner agrees to reimburse the Association for all costs prior to the commencement of the project.**
- The Talega Gallery Landscape Committee and the Association's Landscape vendor, along with the Owner, will conduct a final inspection of the completed project

FRONT YARD MODIFICATION APPLICATION & AGREEMENT

I have read and I agree with the terms and conditions of the Front Yard Modification Application and Agreement.

SIGNATURE OF OWNER:

OWNER'S SIGNATURE

DATE

FRONT YARD MODIFICATION APPLICATION & AGREEMENT

Association-Approved Vendor

Please do not complete this page. The following is to be completed by the Talega Gallery Landscape Committee only. However, it is being included to assist you with preparing your application.

Receipt of Application:

Date of Receipt: _____ Received by: _____

Review of Application:

COMMITTEE and ASSOCIATION-APPROVED VENDOR ACTION:

- APPROVED: Choice # _____

- DENIED: _____

REASON for Denial _____

Signed: _____ Date: _____
(Landscape Committee Chair)

Approved plans submitted to Association's Landscape vendor for final pricing.

Date: _____

Owner agrees to final pricing and to compensate the Association for these costs.

Owner signature _____ Date: _____

Owner reimbursement received:

Signed: _____ Date: _____
(General Manager)

Work Order completed:

Date: _____

Final inspection and acceptance of the completed project:

Signed: _____ Date: _____
(Owner)

Signed: _____ Date: _____
(Association Landscape Vendor)

Signed: _____ Date: _____
(Association Management)

TALEGA GALLERY COMMUNITY ASSOCIATION
FRONT YARD MODIFICATION APPLICATION & AGREEMENT
OWNER-PREFERRED VENDOR

Please complete this request form, including your 1st and 2nd choices from the *Association-Approved Front Yard Plant Master List* specified in the application instructions.

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Talega Gallery Community Association
Attn: Landscape Committee
22 Calle Galeria
San Clemente, CA 92673

Please Complete the Following:

OWNER'S NAME:	DATE:
PROPERTY ADDRESS:	
PHONE #:	
MAILING ADDRESS (if different than above):	
EMAIL ADDRESS:	
OWNER-PREFERRED VENDOR _____	
Attach pictures of desired plant examples to this form.	

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- The planting area to be considered is the area between the turf and the front of the house. In some cases, the area also wraps around either one side or both sides of the Residence to the side Party or Property Walls. The original area of the turf may not be altered.
- The owner is required to provide proof of insurance for the Owner-Preferred Vendor.
- The Association will continue to be responsible for maintenance of the modification.
- The modification is:
 - a. based on the proposal from my Owner-Preferred Vendor
 - b. includes only plants from the *Association-Approved Front Yard Plant Pallet*
[Association-Approved Front Yard Plant Master List](#)
 - c. causes no increase in the cost of front yard maintenance
 - d. causes no increase in the cost of front yard irrigation

FRONT YARD MODIFICATION APPLICATION & AGREEMENT

OWNER-PREFERRED VENDOR

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OWNER'S SIGNATURE

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FRONT YARD MODIFICATION APPLICATION & AGREEMENT

OWNER-PREFERRED VENDOR

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Date of Receipt: _____ Received by: _____

Review of Application:

COMMITTEE and ASSOCIATION-APPROVED VENDOR ACTION:

- APPROVED: Choice # _____

- DENIED: _____

REASON for Denial _____

Signed: _____ Date: _____
(Landscape Committee Chair)

Final inspection and acceptance of the completed project:

Signed: _____ Date: _____
(Owner)

Signed: _____ Date: _____
(Association Landscape Vendor)

Signed: _____ Date: _____
(Association Management)